



HSIE Teacher (Full Time) & Art Teacher (0.6 FTE)

We are looking for a motivated full time HISE (History and Geography) Teacher and a 0.6 FTE Art Teacher to join our team in 2021. These positions are ideal for applicants who thrive on the challenge of engaging young people by providing innovative and alternative structures to support individual student learning.

- Are you a qualified Stage 5 HSIE or Art Teacher and hold current NESAC Accreditation?
- Do you have a strong foundation in literacy and numeracy skills?
- Are you looking for a flexible working environment?

12 month fixed term position with the possibility of extension for the right applicant.

For position details and how to apply go to:
<http://www.allegraschool.nsw.edu.au>

**Applications close:
Monday 16 November 2020 (8am)**

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1. Position Statement

Position Statement –Teacher

Position Title:	Teacher
Reports to:	Head Teacher
Direct Reports:	Nil
Working relationships:	Principal, Operations and Projects Manager, Teachers, Administration, Student Support Officer, Learning Support Officers, Students, Parents/Caregivers, Trainers, External agencies and Departments.
Position Purpose:	
<p>The primary aim of this role is to perform the duties and fulfil responsibilities consistent with the Australian Professional Standards for Teachers. Teachers will take a holistic approach to student learning; supporting the mission, vision and values of the Allegra School Coffs Harbour to provide learning opportunities for young people that empowers them to reach their potential in an inclusive and supportive environment.</p> <p>A Teacher is required to:</p> <ul style="list-style-type: none">• Manage the successful development, implementation and evaluation of the program within our setting.• Professionally develop self and assist others (if required).• Assure continuous improvement in the program and in work with Students and Staff of Allegra School and Coffs Coast Education and Training Organisation Senior Management to ensure all requirements are met.• Maintain exceptional delivery of education and learning opportunities that meet the needs and expectations of NESAs, Funding bodies, AISNSW, Coffs Coast Education and Training Organisation, parents, students and & prospective students. <p>This role requires administrative and reporting abilities along with a collaborative approach to School improvement.</p>	

2. Position Description

1. Duties & Responsibilities	<p>1.1 Participate as a member of Allegra School Coffs Harbour and Coffs Coast Community College Inc.</p> <ul style="list-style-type: none">• Commit to following applicable legislation including, but not limited to:<ul style="list-style-type: none">○ Confidentiality○ Child Care and Protection○ Work Health and Safety• Attend meetings and training as required• Actively promote Allegra School Coffs Harbour and Coffs Coast Education and Training Organisation philosophy• Maintain privacy and confidentiality in practice• Support management initiatives• Support the development and implementation of organisational policies and practices• Adhere to company WH&S policy, procedures and rules, and adopt safe work practices• Undertake other duties as requested by management• Support the development and implementation of organisational policies and practices <p>1.2 Develop, implement and evaluate school curriculum, maintaining the overall program objectives.</p> <ul style="list-style-type: none">• Actively participate in areas such as curriculum development & implementation• Design a program that follows the overall curriculum outcomes, and submit programming when requested.• Identify and trial alternative learning strategies and methods of delivery in the development and/or delivery of teaching and learning programs according to the Strategic Plan and identified school priorities• Prepare programs and specific lesson content which enhance human potential• Submit to Head Teacher a proposal of resources required for the lessons at a reasonable time for procurement throughout the duration of the school year, and within budget.• Deliver the lesson, supervise students and report any necessary incidents / accidents to the Head Teacher.• Complete rolls and attendance records accurately.• Design and implement all necessary assessment tasks and record outcomes as required.• Submit to the Head Teacher, any quotes & or booking details for daytrips relevant to individual tutorials.• Demonstrate ability to create or use a range of educational resources to provide students with a variety of learning experiences which meet the needs of students• Report on student progress as and when required
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1.3 Support the needs of the students, maintaining gender equity, anti-discrimination, cultural diversity, confidentiality and child protection practices.

- Report any incident / accidents to the Head Teacher or Student Support Officer.
- Act in a sensitive manner to the students' needs upholding non-violence and no harassment policy.
- Ensure that every student is given a fair chance and choice in all opportunities.
- Actively support referrals of the young people to services that may better suit their needs.
- Maintain client & staff confidentiality, while following appropriate procedures for notifying other staff where required by the School's Policy or legislation
- Strive to independently administer day-to-day behaviour management strategies of students, referring to Head Teacher when necessary.

1.4 Participate in the overall activities of Allegra

- Participate in student orientation programs maintain classroom facilities and equipment
- Provide student and course counselling where appropriate
- Participate in appropriate staff development programs to develop and maintain personal skills, knowledge and attitudes
- Manage risk, health and safety practices within role
- Actively promote the School philosophy
- Support management initiatives
- Ensure that students develop and practice accepted safety procedures in the learning environment
- Contribute to research, development, implementation and review of subjects

1.5 Support the needs of the students by taking a holistic approach to the learning.

- Build and maintain supportive relationships with all students.
- Identify and respond to possible educational and personal support needs of individual students.
- Provide basic pastoral care to students or ensure student has access to pastoral care from another teacher or the Student Support Officer.
- Refer student to the Specialist Support Worker or external agencies as required.
- Negotiate with other staff on the student's behalf as needed.
- Liaise with parents of students as needed.
- Work collaboratively with Learning Support Officers to design and implement strategies to enhance student achievement.
- Implement effective strategies to increase engagement.
- Encouraging students to develop a sense of responsibility towards their own education.

3. Conditions

Conditions are as per the current Educational Services (Schools) Teachers Award 2020.

Salary is benched marked to NSW DET.

Hours of Work: 8.30am to 4.00pm (including 30 minute unpaid lunchbreak)

Annual Leave (pro rata FTE): 4 weeks annual leave (to be taken during school holidays)

Fulltime = 5 days

0.6 FTE = 3 days

Teaching Load HISE Teacher: Geography, History & Foundation Skills (literacy numeracy).

Teaching Load Art Teacher: Art & Creative Elective choice (negotiable)

4. Teacher Selection Criteria

1. Current Working with Children Check Clearance; Qualification or approval to teach Stage 5 History &/or Geography or Art.
2. Experience in working in either a mainstream school or alternative education setting with strong program management skills
3. Demonstrated effectiveness and ability to create positive outcomes for young people in a flexible learning environment.
4. Strong interpersonal skills including high level communication, time management, incident management and stress management skills.
5. Proven ability to develop a stimulating learning environment by using a variety of styles, practical techniques and approaches to adjust subject matter.
6. Demonstrated knowledge and acceptance of individuals with mental health conditions or who are from diverse gender, racial and cultural backgrounds.
7. A proven ability to develop effective working relationships

Desirable Criteria

1. Light rigid bus licence.
2. Experience working in a special education setting.
3. First Aide and anaphylaxis training.

5. Application Details

Applications need to be sent to **Erin Caceda**

principal@coffscollege.nsw.edu.au

Close: 8am Monday 16 November

Applications must include:

- Employment Application Form
- Current resume, including referee contacts
- Cover letter addressing the selection criteria (max 4 pages)

Incomplete or late applications will not be considered.