

ALLEGRA SCHOOL COFFS HARBOUR STUDENTS RIGHTS AND RESPONSIBILITIES POLICY

STUDENTS RIGHTS AND RESPONSIBILITIES POLICY

Preamble

Allegra School Coffs Harbour aims to ensure all Students have a right to a safe and caring learning environment in which everyone is treated with respect.

Scope

This policy relates to the Principal, Staff, Students and Volunteers.

Policy

The Students Rights and Responsibilities Policy upholds the fundamental rights and outlines the responsibilities of Students who undertake their education through our School. The policy recognises the School will abide by these rights and expects that Students will abide by the responsibilities.

The broader issues of rights and responsibilities will be taken into consideration when drafting and approving new rules and policies.

The Students Rights and Responsibilities Policy:

- Upholds the rights of Students who undertake their education at our School;
- Recognises that excellence in teaching and learning requires Students to be active participants in their educational experience, and that they need to actively engage in the learning process;
- Upholds the ethos that in addition to the Schools role of awarding formal academic qualifications to Students, the School will strive to instil in all Students the Schools values of acceptance, learning, empathy, opportunity and inclusiveness;
- Recognises that the contribution of Students is central to a dynamic School community. In doing so, our School recognises the importance of Students rights and opinion and encourages diversity of views within the Student body;
- Is a statement of principles that our School shall take all reasonable and practicable steps to put into effect.
- Is to be read in conjunction with additional policies listed at the end of the document and within our Student Handbooks.

In reading or acting upon these rights, every Student is expected to recognise that the granting of rights carries certain responsibilities. Primary amongst these is the responsibility to recognise the rights of others, including the rights of every other Student covered by this

Charter, the rights of Staff and the School. Where the individual Student's rights referred to in this Charter are in tension with the rights of others, then the rules and procedures for representation and grievance referenced within the Charter provide means of resolving such tensions.

Students have the right to seek advice from any source.

Procedure

Every Student has the Right to:	The responsibility to:
Learn	<ul style="list-style-type: none"> Listen and follow instructions Complete tasks with best efforts Seek help with issues Accept ownership of own learning Attend School regularly Be punctual
Hear and to be heard	<ul style="list-style-type: none"> Listen Allow others to speak without interruption.
Be treated with respect	<ul style="list-style-type: none"> Respect the rights and needs of others regardless of race, colour, religion, etc. Discourage all put downs Be polite and cooperative
Feel happy, safe and secure in the environment	<ul style="list-style-type: none"> Be in the right place at the right time Help and care for others Behave sensibly on the premise, at all School activities and while travelling to and from School Care for my environment Resolve disputes in an appropriate non-violent manner Not cause danger to myself or others Notify staff of dangers on the premise
Privacy and personal space	<ul style="list-style-type: none"> Respect the personal property of others Accept others right to privacy and personal space Take responsibility for personal belongings
Be an accepted part of the community	<ul style="list-style-type: none"> Respect the rights and needs of all members of the School and wider community – not laugh at, tease or be-little others Not to have illegal drugs, alcohol, tobacco and/or weapons in my possession Behave so that community respects the School
<ul style="list-style-type: none"> Treated fairly Make good decisions 	<ul style="list-style-type: none"> Face the consequences of decisions made in a fair and justified way.

Related Policies

Code of Conduct
 Anti-Bullying and Harassment
 Students Drug, Alcohol, Cigarette and Weapons
 Students Behaviour
 Risk Management Framework Policy
 Critical Incident

Registered and Accredited Individual Non-government Schools (NSW) Manual Reference No

3.6 Safe and Supportive Environment 3.6.2

Review of Policy

Policy to be reviewed one year from date of effect or earlier if required

Version History

Version	Approved By	Approval Date	Date of Effect	Sections Modified
Original	Board	21 Jan 2020	22 Jan 2020	Change of Name; minor edits; general review